



FEATURE PRESENTATION
Proposal Submission Guidelines
2019 FWATA Annual Meeting & Clinical Symposium

Thank you for your interest in submitting a **Feature Presentation** proposal for the FWATA Annual Meeting & Clinical Symposia. We welcome your submission!

Format & Audience

- Featured Presentations are two hours in length and include presentations from one to three speakers.
- Attendance is determined by room capacity and range between 100-600 attendees.

Important Guidelines

- Featured Presentations are in-depth presentations on one topic relevant to the interest of the membership and should be organized to fall within the domains of practice for athletic training.
- Featured Presentations must avoid any affiliation with a commercial product or service.
- Featured Presentations will be scheduled over all three days of the Annual Meeting.
 - **Speakers must be available for scheduling on any of the three days of programming.**
- The individual submitting the proposal must have confirmed the presentation with all speakers prior to submission.
- Proposed topic must not duplicate program content identified on the "Topics Being Developed by the Education Program Committee" list.
- Proposal selection is contingent upon approval by the Education Program Committee.
- Due to the number of proposal submissions and limitations in size of convention facilities, all proposals may not be selected. In this situation, topics will be selected based on the organization of the program, quality of content and speakers, and significance of the material to the FWATA membership.

Deadline

- Proposals must be submitted no later than **September 1, 2018**.
- Incomplete (e.g., missing speaker CV) and/or late proposals will **NOT** be accepted.

Compensation Policy

- Please refer to the posted FWATA Speaker Compensation Policy

Have the following information available as you will need this to complete the proposal submission process.

Proposal submissions must be in Word format.

- Presentation Information
 - Title of session (overall and for presentations by each speaker if applicable)
 - Presentation length for each presentation topic/speaker
 - Domain(s) of athletic training that the presentation pertains to (I, II, III, IV, V)
 - Domain/Task* - Identify the domain and the task tied to that domain. *Practice Analysis, 7th Edition* located at:
 - [Practice Analysis, Seventh Edition Content Outline](#)
 - Level of presentation (Essential, Advanced, Mastery)
 - Abstract (100 words or less)
 - Learning objectives (at least three) written in Bloom's Taxonomy
 - "After attending this session, attendees will be able to identify.... explain.... define... differentiate... develop..."
 - Three to five references/sources (e.g. peer reviewed publications) that support the content of the presentation
 - Utilize format as described in the *Journal of Athletic Training* authors guide:
<http://www.nata.org/sites/default/files/JAT-Authors-Guide-2010.pdf>
- Speaker Information (required for each speaker)
 - Name & Credentials
 - Title or position of speaker
 - Affiliation (or place of employment)
 - Contact information: Email, cell phone
 - CV (word document or pdf)

*Submission forms will be available July 1, 2018.
The deadline for submissions is September 1, 2018.
Thank you.*