



LECTURE

Proposal Submission Guidelines

2023 FWATA Annual Meeting & Clinical Symposium

Thank you for your interest in submitting a **Lecture** proposal for the FWATA Annual Meeting & Clinical Symposium. We welcome your submission!

Format & Audience

- Lectures are one hour in length and include a presentation from one speaker.
 - You may submit a proposal with more than one speaker however, only one speaker will receive complimentary FWATA registration; refer to the FWATA Speaker Compensation Policy.
- Attendance is determined by room capacity and ranges between 100-500 attendees.

Important Guidelines

- Lecture presentations must fall within the domains of practice for athletic training.
- Lecture presentations must avoid any affiliation with a commercial product or service.
- Lecture presentations will be scheduled over all four days of the Annual Meeting.
 - **Speakers must be available for scheduling on any of the four days of programming.**
- Proposed topic must not duplicate program content identified on the "Topics Being Developed by the Education Program Committee" list.
- Proposal selection is contingent upon approval by the Education Program Committee.
- Due to the number of proposal submissions and limitations in the size of convention facilities, all proposals may not be selected. In this situation, topics will be selected based on the organization of the program, quality of proposed content, evidence supporting content, speaker experience, and significance of the material to the FWATA membership.

Deadline

- Proposals must be submitted no later than **December 1, 2022**.
- Incomplete (e.g., missing speaker CV) and/or late proposals will NOT be accepted.

Compensation Policy

- Please refer to the posted FWATA Speaker Compensation Policy

Have the following information available as you will need this to complete the proposal submission process.

- Presentation Information
 - Title of session
 - Domain(s) of athletic training that the presentation pertains to (I, II, III, IV, V)

- Domain/Task* - Identify the domain and the task tied to that domain. *Practice Analysis, 7th Edition* located at
 - o [Practice Analysis, Seventh Edition Content Outline](#)
- Educational level of presentation (Essential, Advanced, Mastery)
- Abstract/Practice Gap (100 words or less)
 - o Description of presentation to include statements that identify the knowledge, competency, and/or practice gap(s) that will enhance the knowledge and skills of the AT.
 - o For example: What isn't the AT doing that they should be doing? What doesn't the AT know that this session will provide them? What is the patient's unmet need?
- Clinical Bottom Line
 - o Provide a clinical bottom line or a summary of the evidence (three to four sentences) that identifies the clinical recommendation(s) outlined in the learning objectives.
 - o For example: A clinical recommendation or a summary of evidence that addresses one or more of the following aspects of patient care: 1) financial implications 2) equipment needs 3) practicality of implementation 4) applicability to various patient populations
- Learning objectives (3-5 only) written in Bloom's Taxonomy
 - o Develop measurable learning objectives that define the knowledge and/or skill the AT is expected to acquire through the completion of the program.
 - o For example: "*After attending this session, attendees will be able to identify.... explain.... define... differentiate... develop...*"
- Three to five references/sources (e.g. peer-reviewed publications) that support the content of the presentation
 - o Utilize format as described in the *Journal of Athletic Training* authors guide: <http://www.nata.org/sites/default/files/JAT-Authors-Guide-2010.pdf>
- Speaker Information
 - Name & Credentials
 - Affiliation (or place of employment)
 - Contact information: Email, cell phone
 - Speaker Bio for posting (200 words or less)
 - CV (word document or pdf)
 - Brief statement (three to six sentences) indicating your expertise on the topic.

Submission forms will be available on October 1, 2022.

The deadline for submissions is December 1, 2022.

Thank you.