

LEARNING LAB



Proposal Submission Guidelines

2022 FWATA Annual Meeting & Clinical Symposia

Thank you for your interest in submitting a **Learning Lab** proposal for the FWATA Annual Meeting & Clinical Symposia. We welcome your submission!

Format & Audience

- Learning Labs are three hours in length (Combo lecture and lab)
- Attendance range between 10-40 attendees.
 - **NOTE: minimum of 10 attendees must be signed-up two weeks prior to event otherwise it will be canceled.**

Important Guidelines

- Learning Lab topics must fall within the domains of practice for athletic training.
- Presenters are not permitted to perform medical procedures (e.g., taking x-rays, inserting IVs, etc.) in the convention facility.
- Speakers must avoid actively promoting commercial product, equipment brand, and/or provider.
- Learning Lab will be scheduled as follows:
 - **Speakers must be available for scheduling on Thursday afternoon, April 28, 2022.**
- Proposed topic must not duplicate program content identified on the "Topics Being Developed by the Education Program Committee" list.
- Proposal selection is contingent upon approval by the Education Program Committee.
- Due to the number of proposal submissions and limitations in size of convention facilities, all proposals may not be selected. In this situation, topics will be selected based on the organization of the program, quality of content and speakers, and significance of the material to the FWATA membership.

Equipment Acquisition

- With exception of treatment tables (provided by FWATA), **the submitter is responsible for securing (including any fees/costs) and coordinating delivery of any equipment necessary for the Learning Lab.**
To preserve the integrity of the program, all aspects of the Annual Meeting and Clinical Symposia, including Learning Labs, must remain non-commercial. Vendors who provide equipment will be acknowledged in the Learning Lab and recognized in the final program.

Deadline

- Proposals must be submitted no later than **September 1, 2021.**
- Incomplete (e.g., missing speaker CV) and/or late proposals will **NOT** be accepted.

Compensation Policy

- Please refer to the posted FWATA Speaker Compensation Policy

Have the following information available as you will need this to complete the proposal submission process.

- Presentation Information
 - Title of session
 - Domain(s) of athletic training that the presentation pertains to (I, II, III, IV, V)
 - Domain/Task* - Identify the domain and the task tied to that domain. *Practice Analysis, 7th Edition* located at
 - [Practice Analysis, Seventh Edition Content Outline](#)
 - Level of presentation (Essential, Advanced, Mastery)
 - Abstract/Practice Gap (100 words or less)
 - Description of presentation to include statements that identify the knowledge, competency, and/or performance gap(s) to be addressed by this presentation.
 - Clinical Bottom Line
 - List the clinical recommendation(s) from the presentation. Recommendations often address various aspects of patient care, e.g, financial, equipment, practicality, patient population, etc.
 - Learning objectives for the Lecture AND Lab (at least three) written in Bloom's Taxonomy
 - "After attending this session, attendees will be able to identify.... explain.... define... differentiate... develop..."
 - Three to five references/sources (e.g. peer reviewed publications) that support the content of the presentation
 - Utilize format as described in the *Journal of Athletic Training* authors guide:
<http://www.nata.org/sites/default/files/JAT-Authors-Guide-2010.pdf>
- Speaker Information
 - Name & Credentials
 - Title or position of speaker
 - Affiliation (or place of employment): name & address
 - Contact information: Email, phone
 - Speaker Bio for posting (200 words or less)
 - CV (word document or pdf)

Submission forms will be available July 1, 2021.

The deadline for submission is September 1, 2021.

Thank you.